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DIFFUSION:

The most recent version of this document is accessible on the page called: Certification – CFPC on the Website <http://www.protectioncathodique.net>.

Rev.	Reason for change	Author	Controll	Approval	Approval date	Application date
∅		I. RAGULT			30/09/98	
1	Modifications due to doc. revision	J.M FOUREZ	J.M FOUREZ	D. COPIN	27/07/05	01/10/05
2	Modifications taking into account standard EN 15257 and CFPC Website	J.M FOUREZ	J.M FOUREZ	D. COPIN	26/06/08	01/01/09
3	Modifications taking into account standard EN 15257 and CFPC Website	D. COPIN / M ROCHE	J.M FOUREZ	D. COPIN	20/01/2010	20/01/2010
4	Taking into account the new status	J.M FOUREZ	M. ROCHE	D. COPIN	01/04/2011	01/04/2011
5	17024 ver 2012 Compliance	JM. FOUREZ	D. COPIN	M.ROCHE	4/09/2014	26/09/2014
6	Adaptation to EN ISO 15257: 2017 standard	JM. FOUREZ	JC HOURRIEZ	M. ROCHE	22/02/2018	22/02/2018
7	Consideration of new organization	JM. FOUREZ	M. ROCHE	JC HOURRIEZ	24/01/2019	24/01/2019
8	Removal of COFRAC accreditation	JM. FOUREZ	M. ROCHE	JM. FOUREZ	12/12/2019	12/12/2019

1. Scope

This procedure concerns the right to use of the "CEFRACOR Certification" mark in cathodic protection and the rules and duties:

- of certified persons
- of their potential employers.

It also concerns, for the certified persons and their employers, the conduct to be respected towards third parties and their obligations vis-à-vis CFPC.

2. Reference documents

NF EN ISO/CEI 17024: Conformity assessment - General requirements for bodies operating certification of persons.

NF EN ISO 15257 : 2017 Cathodic protection — Competence levels of cathodic protection persons — Basis for a certification scheme

CFPC Quality Manual

CFPC procedure PR/1000: " Condition of allocation of certification (initial certification, renewal and re-certification) "

CFPC procedure BC/PR/5000: " Certification process (initial certification, renewal and re-certification) "

CFPC procedure PR/16000: " Follow-up of certified persons "

3. Beneficiary of the right to use of the certification

The beneficiaries of the right to use of the certification the "CEFRACOR certification" trademark are the agents specialized in cathodic protection who have met the examination conditions that are defined in the NF EN ISO 15257: 2017 standard for a given level and a given sector of application and which comply with the conditions of certification renewal or the re-certification ones.

In the case of an abusive use of the trademark or the logo " CEFRACOR Certification ", CFPC will analyse the causes and will suggest corrective measures to find a solution against this abusive use.

4. Code of ethics for persons certified in cathodic protection

The candidate who applies for the certification, agrees at the time of his registration to :

4.1. With respect to the customer

According to the level which is described in the standard NF EN ISO 15257: 2017 and in the Procedure CFPC PR/1000:

- not to claim a higher level and / or different sector of application than he has obtained
- ensure the performance of competency-based tasks at a given level and sector with rigorous integrity and fairness to all concerned (employer, employees, clients, competition)
- apply or enforce regulations, codes, standards, contractual technical documents and, where applicable, procedures
- apply, or ensure that the safety requirements are applied
- Inform the employer if any of the requirements above that cannot be met.

4.2. With respect to third parties

Apart from the employer and the customer, the results of the work performed must only be communicated to authorized third parties . All information is confidential.

4.3. With respect to CFPC

The certified person must :

- ensure, to take advantage of its certification, that his employer will respect the present procedure,
- Inform CFPC of any change concerning:
 - address, phone number, email...
 - employer
 - cessation of its cathodic protection activity
 - that can affect his capacity to continue to meet the requirements of the certification

5. Code of ethics for employers of certified persons

The employer agrees when registering for the certification of an employee to:

5.1. With respect to third parties

- carry out the cathodic protection works according to the NF EN ISO 15257: 2017 standard
- not to use the certification in a manner contrary to the advertising law
- not to use the certificate of a collaborator if his certification is inaccurate or out of date
- not to take advantage of a collaborator's higher level certificate and / or of an application field different to those obtained

5.2. With respect to employees

- to allocate the necessary resources for carrying out the work
- do not put any pressure to modify the results

6. Withdrawal of the usage rights of the “CEFRACOR CERTIFICATION – Protection cathodique” certification

The withdrawal of the right for use of the “CEFRACOR CERTIFICATION” mark is pronounced in case

- of failure to comply with the rules of this procedure
- of non-compliance with the certification or the re-certification conditions of (PR/16000).
- of non-compliance with the certification rules and, in particular, those relating to the conditions for awarding certification (PR/1000).
- of failure of the certified to solve the problems that led to a suspension of certification .

7. Rules to be applied following termination of COFRAC accreditation

Following the termination of the COFRAC accreditation requested by CFPC in December 2019, the requirements defined in the GEN PROC 03 document "Suspensions, Terminations and Withdrawals" will be applied as from March 23rd 2020.

CFPC will inform its customers of the termination of accreditation for activities affected by this decision and especially the customers with a current certificate, that the certificate is null and void.

CFPC will reissue a certificate without reference to the accreditation.

CFPC will remove all logos that appear in CFPC documents and other materials.